Minutes
Faculty Senate Executive Committee
May 23, 2005

1. Chair Hornak called the meeting to order at 3:00 p.m. in the President’s Conference Room, Stewart Hall.

Members present:
Clark, N.  Jacknowitz, A.  Strife, M.
D. Dean, R.  Larrabee, J.  Wilkinson, C.
Elmore, S.  McCutcheon, T.  Wilson, C. B.
Held, J.  McDiarmid, M.
Hornak, L  Nutter, R.

Members absent:
Lang, G.  Lastinger, M.  Hardesty, D.
Torsney, C.

Guests:
Brown, P.  Cook, M.  Mundy, M. (D.A.)
Sloan, T.  Stewart, D.

2. There was no report from the President’s Office.

3. It was moved and duly seconded to approve the minutes from the April 25th meeting with the following corrections: page 2, item 8, the Annual Report and Goals for the Senate Library Committee were not accepted; they were only distributed and were to be discussed at the May 23rd Executive Committee meeting; page 3, item 10 should read, “Chair Hornak discussed the progress in the deliberations of the Ad Hoc Research & Graduate Education Committee, the need to restructure and revise the charge for the committee and restructuring efforts that will begin in two phases. He said discussions on this issue will occur this fall.”

4. Chair Hornak said he and Provost Lang will meet to review the comments they received concerning the Strategic Planning & Assessment plan; a formal announcement will be given to the University as a whole in the near future.

5. It was moved and duly seconded to endorse the “Revised Student Handbook Policies Regarding Student Rights and Responsibilities.” Suggestions included revising the draft to include page numbers, adequate flow chart, and change bullets 2 and 4. David Stewart, Dean of Students, will take the draft back to the committee for the suggested revisions, and bring it back to a future Senate Executive Committee for its endorsement. The motion to approve was withdrawn.
It was moved and duly seconded to approve the following committee reports and goals:

**Curriculum Committee**
Annex I, New Courses and Course Changes. Professor Clark will contact the Nursing School to ask which course should go forward for approval -- NSG 520 or NSG 660, or if there is sufficient difference between them, both can go forward. **Motion carried.**
Annex II, Modification of the BSMINE Curriculum. **Motion carried.**
Annex III, Proposal for Fitness Specialist Minor. **Motion carried.**
Annex IV, Entrepreneurship Minor. **Motion carried.**
Annex V. Program Changes for the Forensic & Investigative Science Program. **Motion carried.**
Annex VI. Annual Report for 2004-2005. **Motion carried.**
Annex VII. Goals for 2005-2006. **Motion carried.**
Annex VIII. The Alteration Report was submitted for information.

**GEC - Liberal Studies Program**
Annex IX. Course Recommendations. **Motion carried.**
Annex X. Annual Report for 2004-2005. **Motion carried.**
Annex XI. Goals for 2005-2006. **Motion carried.**

**Resolution on Graduate Student Library Fees**. It was moved and duly seconded to defer Annex XII until the August 22, 2005 meeting so everyone can attend the discussion. **Motion carried.**

**Library Committee**
Annex XIII, Annual Report for 2004-2005. **Motion carried.**
Annex XIV, Committee Goals for 2005-2006. **Motion carried.**

**Student Evaluation of Instruction**
Annex XV, Annual Report for 2004-2005. **Motion carried.**
Annex XVI, Committee Goals for 2005-2006. **Motion carried.**

**Research, Research Grants and Publications**
Annex XVII, Annual Report for 2004-2005. Revise committee name. **Motion carried.**
Annex XVIII, Committee Goals for 2005-2006. Revise Committee name. **Motion carried.**

**Committee on Committees, Membership and Constituencies**
Annex XIX, Annual Report for 2004-2005. The Service Committee will be revised. **Motion carried.**
Annex XX, Committee Goals for 2005-2006. **Motion carried.**

**General Education Curriculum Implementation Task Force**
Annex XXI, Annual Report for 2004-2005. **Motion carried.**
Annex XXII, Committee Goals for 2005-2006. **Motion carried.**
Service Committee
Annex XXVII, Annual Report for 2004-2005. Motion carried
Annex XXVIII, Committee Goals for 2005-2006. Motion carried.

7. Professor Wilkinson gave an overview concerning the Proposed Assessment Plan for the GEC listed in Annex XXIII. He attended the two meetings that were held with Provost Lang, Associate Provost Torsney, and Professor Elizabeth Jones, HR&E, to discuss details of the budget and investment of the GEC program. Professor Wilkinson said the task force is not ready to endorse the assessment plan, and discussion within the Faculty Senate and among the faculty of the University will be quite extensive. He will give a more detailed report concerning this issue at the June 13th Faculty Senate meeting.

8. Professor Hornak discussed the, “Interim Recommendation from the Ad Hoc Committee on Senate Organization for Research and Graduate Education Engagement,” listed in Annex XXIV. He said in Article III, Section 4 of the Constitution, the Faculty Senate must renew standing committees every five years. He said the report summarizes Phase I, which results in a recommendation from the Committee regarding the realignment of the Research Grants and Publications Committee. Chair Hornak said Phase II is a complex issue, which will include looking at the Faculty Senate Curriculum Committee, Graduate Education, Graduate Council, etc. One issue will include giving voting rights to the Senate Executive Committee member serving as liaison to the Graduate Council. Another issue may include having a Graduate Council member to serve as a liaison to the Senate Executive Committee. It was moved and duly seconded to accept the report with revisions to page two. Motion carried, and it was moved and duly seconded to approve the recommendation regarding the committee name to be changed from “Research Grants and Publications Committee” to “Research and Scholarship Committee.” Motion carried.

9. It was moved and duly seconded to approve Vivian Hamilton as Faculty Senate Parliamentarian. Motion carried.

10. It was moved and duly seconded that the Senate Executive Committee send a letter of support to Professor Stan Cohen and his wife Judy. Motion carried.

11. It was moved and duly seconded to approve the Faculty Senate Committee Members for 2005-2007 listed in Annex XXV. Motion carried.

12. It was moved and duly seconded to approve the slate of candidates for the Executive Committee ballot listed in annex XXVI. Motion carried.

13. At the May 9th Faculty Senate meeting, it was moved and duly seconded to ask the BOG to revise Policy 24 to permit the accrual of sick leave for all benefits eligible faculty. The motion was tabled so the Senate Executive Committee could discuss the issue. Associate Provost C.B. Wilson distributed the current “Employee Leave Policy” and discussed policy history. Chair Hornak said he would speak with Professor Yelton concerning the committee’s discussion, and he will ask Associate Provost C.B. Wilson to give a report concerning the issue at the June 13th Faculty Senate meeting.
14. The Senate Executive Committee re-appointed Mary Strife as the Faculty Secretary for the Faculty Senate.

15. Chair Hornak will appoint Chair-elect Michael Lastinger as the new Advisory Council of Faculty representative.

16. The meeting adjourned at 5:35 p.m. to reconvene Monday, August 22, 2005.

Mary Strife
Faculty Secretary