1. Chair, Chris Wilkinson, called the meeting to order at 3:00 p.m. in the President’s Conference Room, Stewart Hall.

**Members present:**
- Cohen, S.
- Hardesty, D.
- Torsney, C.
- Dean, R.
- Hornak, L.
- Wilkinson, C.
- Elmore, S.
- Larrabee, J.
- Yeater, R.
- Famouri, P.
- Strife, M.

**Members absent:**
- Brady, L.
- Biddington, R.
- Jones, R.
- Lang, G.
- Wilson, C.B.

**Guest:**
- Garbutt, K.

2. President Hardesty said a new six-year strategic plan for WVU will become effective January 1, 2005 thru approximately December 31, 2010, once it has been approved by the BOG. He said the launching of the plan is Board driven and will include the process of developing major goals; such goals will include the following: overview of the environment; overall enrollment growth; fund-raising; and endowment goals for foundation and research. A June meeting is set up to discuss how regional campuses will fit into the plan. The plan will be prepared over the summer, and it will be ready for comments by fall.

3. It was moved and duly seconded to approve the minutes of the April 26, 2004, meeting. **Motion carried.**

4. Chair Wilkinson discussed the following issues:

   - The Chair met with a representative from the Monongalia County Schools regarding the school calendar; the calendar is done on a yearly basis and does not have projections. The representative said two draft calendars are prepared, voted on, and the majority calendar is sent to the Board of Education. Associate Provost Dean will review calendars from WVU and the Board of Education this year to see if there are any possibilities that future calendars could be aligned with similar breaks.

   - The GEC Task force met twice and a subsequent subcommittee will meet June 7, 2004. A subcommittee has been formed to develop a mini-grant program for course development and modification, and work will begin in September. Students entering WVU in 2005 will be given a text discussing the GEC program; a description of the program will also be placed in the undergraduate curriculum. All chairs of divisions and departments that offer LSP courses have been contacted requesting confirmation of specific learning outcomes and to request that any new LSP courses approved be submitted. The deadline for this submission is September 7th; the Chair will put a notice on E-news concerning this request.
“Recurring Reports to the Faculty Senate from Administrators,” was distributed. It was moved to ask selected administrators to attend various Faculty Senate meetings this next year to discuss matters related to the University’s academic mission. It was duly seconded. **Motion carried.**

5. Professor Garbutt moved for approval of the following Curriculum Committee reports:

- Annex I, New Courses and Course Changes. On page 2, revise the last sentence of the rationale for PUBA 630 by changing the word “and” student knowledge with “in” student knowledge. **Motion carried.**
- Annex II, Annual Report. **Motion carried.**
- Annex III, Committee Goals. **Motion carried.**

6. It was moved and duly seconded to accept Annexes V and VI, Annual Report and Committee Goals for the Liberal Studies Committee. **Motion carried.**

7. It was moved and duly seconded to accept Annex VII, Annual Report for Student Instruction Committee, but to not accept Annex VIII, Committee Goals, because the goals are not consistent with the published charge of the Committee. **Motion carried.** The Chair will contact the Chair of the Student Instruction Committee.

8. It was moved and duly seconded to accept Annexes IX and X, The Annual Report and Committee Goals for the Faculty Welfare Committee. **Motion carried.** In the Annual Report, revise the fourth bullet by adding “employee” to health insurance.

9. It was moved and duly seconded to accept Annexes XI and XII, The Annual Report and Committee Goals for the Committee on Committees, Membership and Constituencies. **Motion carried.**

10. It was moved and duly seconded to appoint the past Faculty Senate Chair to serve as the representative for the Graduate Council. **Motion carried.**

11. Professor Cohen moved that the Faculty Senate Office investigate the feasibility and exploration of having a plaque that will list all individuals that held the position of faculty senate chair. It was duly seconded. **Motion carried.** Associate Provost Dean said his office will fund the plaque, and its location will be discussed.

12. On behalf of the Senate Executive Committee, Professor Hornak thanked Chair Wilkinson for serving as this year’s Chair and for tackling the General Education program.

13. The meeting adjourned at 4:55 p.m. The committee will not meet in June or July, but will reconvene Monday, August 23, 2004.

Mary Strife
Faculty Secretary