Minutes
Faculty Senate Executive Committee
December 19, 2005

1. Chair Lastinger called the meeting to order at 3:00 p.m. in the President’s Conference Room, Stewart Hall.

   Members present:
   Atkins, C.  Hardesty, D.  Mays, M.
   Dean, R.  Hornak, L.  Nutter, R.
   Elmore, S.  Jacknowitz, A.  Torsney, C.
   Famouri, P.  Lastinger, M.  Wilson, C.B.

   Members absent:
   Butcher, F.  Kershner, R.  Lang, G.
   McDiarmid, M.  Strife, M.

   Guests:
   Held, J.

2. President Hardesty did not give a report today, but he stood for questions and wished everyone a happy holiday.

3. It was moved and duly seconded to approve the minutes from the November 28, 2005, meeting. Motion carried.

4. Chair Lastinger reported on the following issues:
   - The ACF will discuss the Promise Scholarship in January, 2006.
   - Faculty Secretary Mary Strife sent an e-mail concerning the electronic voting for the Faculty Senate election. The proposed figure for the process may be a savings from the regular process; a report will be given concerning this issue next month.
   - Narvel Weese presented a power point presentation to the Faculty Senate on non-restrictive funds; it will be posted to the Faculty Senate web page.
   - Joe Fisher presented a power point presentation to the Faculty Senate concerning the, “Green Resolution”, and it will be posted to the Faculty Senate web page.
   - The Faculty Senate web page will be updated to include changes to the Curriculum Committee form and GEC information.
   - A matrix that lists senate attendance will be mailed with the Faculty Senate election envelopes next month.
   - The Chair will be absent from next month’s meeting because he will be traveling out of the country. Chair-elect Famouri will conduct the meeting.

5. Professor Mike Mays, Chair, Senate Curriculum Committee, moved for approval of the following Curriculum Committee reports:
Annex I, New Courses and Course Changes. Changes included the following: remove, “how to actually” in the description for ENGR 463, add “consent” as a prerequisite for ENGL 103, and under the third bullet for ENGL 103, start the sentence with, “pending GEC approval.” Motion carried.

Annex II, Revised BSMinE Curriculum. Because of clarity, it was recommended to replace the current cover sheet with the original cover sheet that was sent in October. Motion carried.

6. Professor Jim Held, Chair, General Education Committee, moved for approval of the GEC report. Changes were recommended; therefore, he will resubmit a revised report to the Faculty Senate. Motion carried.

7. Professor Hornak gave a final report of the ad hoc committee concerning the realignment of the Faculty Senate’s activities, which includes the restructuring of the undergraduate, graduate, research, and scholarship committees. He said Phase I includes the reorganization of the Research, Research Grants and Publications Committee; the committee received a new name, a new charge, and new representatives were selected to serve. Process changes have also been implemented, and discussion is taking place to add the General Education Committee Chair to serve as a member on the Senate Executive Committee. Other items of discussion include constitutional and communication issues. Professor Hornak will present a formal report to the Faculty Senate concerning these issues within the next couple of months.

8. Chair Lastinger said the GEC audit will include an assessment that will focus on objectives and outcomes.

9. Associate Provost C.B. Wilson gave an update concerning the faculty handbook. He said the last printed handbook was completed in 2000. The 2005 version will only exist electronically, and is posted on the internet. He moved to adopt a new process for subsequent modifications that, instead of working with an ad hoc senate committee, will be sent directly to the Senate Executive Committee for review. Once approved, actual changes to the electronic version will be executed and announced twice a year. It was duly seconded. Motion carried.

10. The meeting adjourned at 4:35 p.m. to reconvene Monday, January 23, 2006.

Barbara Dunn
Administrative Secretary, Sr.
Faculty Senate Office