1. Professor Larry Hornak, Faculty Senate Chair, called the meeting to order at 3:15 PM in Assembly Rooms A/B, NRCCE.

Member Present:
Abbott, J.  Clark, N.  Islam, S.  McGrath, J.  Selin, S.
Ameri, S.  Culberson, J.  Jacknowitz, A.  Meit, S.  Sexstone, A.
Atkins, C.  Douglas, W.  Johnson, D.  Miller, M.  Sherwood, L.
Bendena, M.  Fones-Wolf, E.  Kenney, B.  Napolitano, M.  Stack, S.
Bergner, G.  Garbutt, K.  Kershner, R.  Nath, C.  Ullrich, I.
Bilgesu, I.  Gladwin, M.  Komisaruk, A.  Nutter, R.  Urbanski, J.
Bowen, E.  Hanson, R.  Kuhlman, J.  Olson, K.  Weihman, L.
Brister, C.  Held, J.  Larrabee, J.  Outterson, K.  Wilkinson, C.
Brooks, R.  Hill, R.  Lastinger, M.  Panaccione, D.  Woloshuk, J.
Brown, P.  Hoey, J.  Long, K.  Perry, J.  Yeater, R.
Bryan, W.  Hornak, L.  Mandich, M.  Rafter, W.  Yelton, D.
Buchanan, T.  Hornsby, G.  Mays, M.  Riemenschneider, S.
Burton, J.  Howell, R.  McCutcheon, T.  Rosen, K.
Campbell, K.  Iskander, W.  McDiarmid, M.  Royall, B.

Members Absent:
Almond, C.  Elmore, S.  Kleist, V.  Nelson, C.  Stolzenberg, A.
Behling, R.  Freeman, B.  Lively, M.  Ogershok, P.  Valentine, S.
Branch, D.  Graebner, J.  Loudin, B.  Putman, H.  Vitaglione, G.
Brown, G.  Grose, K.  Loyd, B.  Rezaei, A.  Voelker, J.
Bruner, J.  Harris, B.  McNatt, S.  Riley, W.  Wilson, R.
Campbell, L.  Hurst, M.  Milhoan, P.  Robbins, J.  Wright, F.
Cook, L.  Jackson, K.  Morgan, D.  Rosen, C.
Cumming, J.  Janson, D.  Morris, T.  Ruscello, D.
Dixon, S.  Kite, S.  Mullett, C.  Shambaugh, N.

2. President Hardesty will give his report at the January 2005 meeting. The President said all senators and guests were invited to the Blaney House for a holiday reception to begin at 7:30 p.m. this evening.

3. It was moved and duly seconded to approve the minutes from the November 8, 2004, meeting. Motion carried.

4. Chair Hornak said, in the near future, he will meet with the Faculty Senate Executive Committee regarding the formation of an Ad hoc committee to seek recommendations to strengthen already existing linkages that the Faculty Senate has to administrative units through the current committee structure. The Chair said this will be the topic of a future report he will give to the Faculty Senate.

5. Dr. John Weete, Vice-President for Research & Economic Development, gave a powerpoint presentation. He said this same report was given to the University Board of Governors and to the Research Corporation Board of Directors. He discussed the following issues:
   - Research and Economic Development
   - Sponsored Project Awards
6. Dr. Robert Stitzel, Director, Office of Graduate Education, gave a report concerning the history of graduate education and the Graduate Council at WVU.

7. Professor Nigel Clark, Chair, Faculty Senate Curriculum Committee, moved for approval of the following reports:

   Annex I. New Courses and Course Changes. Motion carried.
   Annex II. Proposal to Establish a Minor in Africana Studies. Motion carried.
   Annex III. The Alteration Report was submitted for information.

8. Professor Paul Brown, Chair, Liberal Studies Committee, moved for approval of Annex IV, Liberal Studies Report. Motion carried.

9. Chair Hornak reported that the Faculty Senate Executive Committee appointed Professor Marjorie McDiarmid to serve as liaison to the WVU Academic Integrity Committee. Chair Hornak thanked Professor McDiarmid for her service.

10. Chair Hornak said the following faculty will serve as the 2004-2005 Promotion and Tenure Advisory Panel: Samuel Ameri, CEMR, Sandra Elmore, WVU-IT, Elizabeth Fones-Wolf, ECAS, Steven Kite, ECAS, Marjorie McDiarmid, LAW, and Lauralee Sherwood, MED.

11. Professor Chris Wilkinson reported that progress is being made toward the implementation of the General Education Curriculum. Professor Garbutt, Chair, Course Development and Mini-grant Subgroup, said 22 applications have been received. He said the Committee will review them and the results will be submitted at a later meeting. Professor Wilkinson said the Assessment Subgroup, Chaired by Professor Elizabeth Jones, has been working since summer using several strategies to determine assessment objectives. Professor Wilkinson said an assessment protocol will be presented at the February, 2005, Faculty Senate meeting, and senators will be asked to endorse it.

12. Professor Michael Lastinger, gave his final Strategic Planning and Assessment report using a powerpoint presentation. Chair Hornak thanked Professor Lastinger for serving as Chair of the Ad hoc committee, and Professor Jacknowitz, member of the committee, said without Professor Lastinger, the report would not have come to fruition.

13. The meeting adjourned at 5:10 to reconvene Monday, January 10, 2005.

Mary Strife
Faculty Secretary