1. Professor Stan Cohen, Faculty Senate Chair, called the meeting to order at 3:15 PM in Assembly Rooms A/B, NRCCE.

Members Present:
Ameri, S.  Bryan, W.  Hornak, L.  Loyd, B.  Perry, J.  Stack, S.
Atkins, C.  Cerceone, J.  Howell, R.  Mays, M.  Petronis, J.  Stolzenberg, A.
Badzek, L.  Cohen, S.  Hummel, M.  McDiarmid, M.  Pyle, E.  Townsend, C.
Bagby, M.  Collins, A.  Iskander, W.  McFadden, D.  Rafter, W.  Urbanski, J.
Behling, R.  Davis, L.  Johnson, D.  McGinley, P.  Rauch, H.  Valentine, S.
Beichler, J.  Driver, R.  Jones, R.  McGrath, J.  Riley, W.  Ward, H.
Brady, L.  Famouri, P.  Kenney, P.  Mulkeen, P.  Ruscello, D.  Wilcox, G.
Brister, C.  Fones-Wolf, E.  Krainak, P.  Napolitano, M.  Scea, P.  Williams, Jennifer
Brown, James  Hanson, R.  Lastinger, M.  Pearson, T.  Sherwood, L.  Yelton, D.
Brown Jo  Helmondollar, R.  Loudin, B.  Peri, J.  Simmons, G.

Members Absent:
Almond, C.  Campbell, K.  Gibson, L.  Kolar, M.  Morris, T.  Stanton, B.
Blackwood, A.  Cooper, B.  Hornsby, G.  Miles, T.  Palmer, J.  VanCamp, R.
Branch, D.  Culberson, J.  Hurst, M.  Milhoan, P.  Raynes, R.  Williams, Janet
Buchanan, T.  Freeman, B.  Justice, A.  Morgan, D.  Stamatakis, M.  Wright, F.
Yeater, R.

2. Scott Kelley, Vice-President of Administration, Finance and Human Resources, reported on the following budget issues:

- WVU will not see a budget reduction in 2002-2003 because of a 24 million dollar surplus that was already in place for the June 30, 2002 budget; problems will begin in fiscal year 2003-2004.
- The Governor identified the situation early to give opportunity to plan for next year’s reductions; although total reductions are unclear because of tentative figures.
- Three pieces of budget include: general revenue appropriations - $2.93 billion dollars; in addition, money from lottery funds, public higher education and debt services, which are excluded from the cut. If everyone takes a 10% cut, it will be approximately $310 million dollars.
- K-12 public education represents one-half of system expenditures; if they are exempted from the cut, it will mean a $172 million dollar short fall. If K-12 is included in the cut, 2003-04 may be a stable year.
- West Virginia Higher Education revenues are $414 million dollars, which means all sources will have a $41 million dollar cut. Technical schools will be cut $5.9 million dollars and rural health $800,000 dollars. Scholarship money represents $2.2 million dollars. Most scholarships are need based, but the Promise scholarship is merit-based; so it will not be included in the cut.
WVU’s share of the $41-million dollar cut is: $12 million for main campuses, $5 million for Health Sciences and approximately $2.3 million for regional campuses; which comes out to $19-20 million dollars.

West Virginia’s budget shortfall will result in an increase in expenditures; such as PEIA and BRIM.

Budgets have been going up, but the percentage of the total pie has been going down.

Strategies that can be done include: increase revenues, raise tobacco and pop tax, ongoing reforms, streamline decision-making, focus on customers, reduce expenditures, ration allocations, and use more effective communication methods.

Four committees are studying budget reductions, and several task committees are reviewing special issues.

In regard to any cutbacks, the administrative level will be reviewed first.

Need-based grant programs were restored by the H.E.P.C.

A copy of the budget presentation is available by calling Scott Kelley’s office at 293-2545.

3. It was moved and duly seconded to approve the minutes from the October 14, 2002 meeting. **Motion carried.**

4. Chair Cohen reported on the following issues:

   - Board of Governors approved the *Freedom of Expression and Use of Facilities Policy.*
   - The Chair and Chair-elect sit on the Communication’s Advisory Committee, which provides input to communication channels; such as Mix, *Mountaineer Spirit,* and the Intranet.
   - Athletic committee hopes to generate more revenue.
   - Research activity continues to increase and WVU has been awarded grant money for the Research Park (future update from John Weete).
   - Provost Lang will look at academic shift and program costs.

5. Professor Famouri moved approval of the following Curriculum Committee report:

   Annex I, New Courses and Course Changes. Chair-elect Wilkinson said the information taught in MDS 130 should be included in UNIV 101 and Professor Bryan said information taught in PHAR 750 could be included with other courses. Professor Garbutt assured the Senate that MDS 130 is a needed course with intellectual value. A vote was taken; the majority voted in favor of the report. **Motion carried.**

   Annex II, Alteration Report, was presented for information.

6. Professor Lastinger moved for approval of the Liberal Studies report. **Motion carried.**

7. Chair Cohen said five task force groups have been coordinated to work under the main steering committee for the Sunny-Side Up project; he will chair the faculty and staff task force. A draft membership plan has been sent to Terry Jones, steering committee chair.
8. The “Administrator Evaluation Schedule” was presented for information. It was noted that Ken Orgill’s name will be removed from the list because he has resigned from the University to take a position at another institution. However, it was suggested that OIT be reviewed anyway. C.B. Wilson, Associate Provost for Academic Personnel, will be added to the list, and Associate Provost Russ Dean will chair the review committee.

9. **New Business**

Chair-elect Wilkinson will chair a “General Education Review” Ad hoc Committee. He said the committee is made up of ten members across the University. The first meeting was focused on “what general education means.” The next meeting will be Friday, November 15, 2002, and the committee goals will be discussed. The committee will meet three more times this semester and then semi-monthly during the spring semester. Professor Wilkinson agreed to provide a monthly report for the committee, which will be sent out with the minutes and agenda.

Professor Kuhlman said the Liberal Studies Program has been evaluated by earlier groups; he suggested that information already gathered be used by the new committee.

10. Professor Marcello Napolitano summarized the current situation with the “Parking Issues Committee”. He said the plan is currently at a stand still; he encouraged faculty to comment on the plan being proposed by Facilities. The public comment period will end December 1, 2002. Professor Napolitano said, to date, there is no internet link, but the committee needs to look into it as a possibility.

Professor David Yelton said Basic Science colleagues are concerned that they have not yet received contracts, and he questioned why the School of Medicine cannot issue contracts in a more reasonable amount of time.

11. The meeting adjourned at 5:00 p.m. to reconvene Monday, December 9, 2002.

Mary Strife
Faculty Secretary