1. Following President Hardesty’s “State of the Campus” address, Professor Larry Hornak, Faculty Senate Chair, called the meeting to order at 3:45 PM in Assembly Rooms A/B, NRCCE.

Member Present:
Almond, C.  Campbell, L.  Howell, R.  Lively, M.  Nutter, R.  Townsend, C.
Ameri, S.  Clark, N.  Hurst, M.  Long, K.  Olson, K.  Ullrich, J.
Atkins, C.  Culberson, J.  Iskander, W.  Loudin, B.  Outterson, K.  Urbanski, J.
Bendena, M.  Dixon, S.  Islam, S.  Loyd, B.  Panaccione, D.  Weihman, L.
Berger, G.  Douglas, W.  Jacknowitz, A.  Mandich, M.  Perry, J.  Wilkinson, C.
Bilgesu, I.  France, K.  Jackson, K.  Mays, M.  Rafter, W.  Wilson, R.
Bowen, E.  Garbutt, K.  Jonson, D.  McCutcheon, T.  Rezaei, A.  Woloshuk, J.
Brister, C.  Gladwin, M.  Kenney, B.  McDarmid, M.  Riley, W.  Yeater, R.
Brooks, R.  Graeber, J.  Kershner, R.  McGrath, J.  Rosen, K.  Yelton, D.
Brown, J.  Hanson, R.  Kite, S.  Meit, S.  Royall, B.
Brown, P.  Harris, B.  Kleist, V.  Miholcan, P.  Ruscello, D.
Brumer, J.  Hill, R.  Komisaruk, A.  Mullet, C.  Selin, S.
Bryan, W.  Hoey, J.  Kuhlman, J.  Napolitano, M.  Shambaugh, N.
Buchanan, T.  Hornak, L.  Larrabee, J.  Nath, C.  Sherwood, L.

Members Absent:
Bagby, M.  Cook, L.  Grose, K.  Morgan, D.  Riemenschneider, S.  Valentine, S.
Behling, R.  Cumming, J.  Janson, D.  Morris, T.  Robbins, J.  Voelker, J.
Branch, D.  Elmore, S.  Krummel, D.  Nuss, M.  Rosen, C.  Wright, F.
Brown, G.  Fones-Wolf, E.  McNatt, S.  Ogershok, P.  Sextone, A.  Vitaglione, G.
Burton, J.  Freeman, B.  Miller, M.  Putman, H.  Stack, S.

2. President Hardesty responded to questions concerning his “State of the Campus” address.

3. It was moved and duly seconded to approve the minutes of the September 13, 2004 meeting. Motion carried.

4. Chair Hornak said that the successful implementation of an on-going Strategic Planning and Assessment process and the conversion of the LSP to the GEC will be the two most important tasks the Faculty Senate will engage in this year. He said just days before the September meeting, the President informed the BOG that he was starting the strategic planning process and would appoint Provost Lang and Chair Hornak as co-chairs of the process. The Chair reported that he and Provost Lang have met and exchanged ideas about the structure of the committee. He said, based on these discussions, the structure and process of the committee must take into account the current vertical academic structure of the University while at the same time, bridging that structure, and recognizing, communicating, and leveraging its interdependencies. The Chair said a steering committee, chaired by Michael Lastinger, will be responsible for shaping and moving the process and interacting with various subcommittees. A report on the steering committee's progress will be given in November.
5. Professor Clark moved for approval of Annex I, New Courses and Course Changes. It was duly seconded. **Motion carried.** Professor Bryan, Davis College, suggested that members of the Curriculum Committee pay closer attention to the wording in each course so that it is correct and clear to the reader. The Alteration Report was submitted for information.

6. Chair Hornak moved that Dr. Mridul Gautum be appointed as a board member to the WVU Research Corporation. It was duly seconded. **Motion carried.**

7. Professor Wilkinson reported on the following GEC issues:
   - The LSP courses are finally established in the GEC.
   - Two tables of courses can be reviewed that reflect the final location of courses within the GEC.
   - The text for the undergraduate 2005-2007 catalog is in draft form. Each objective will have a short title followed by a declarative sentence of explanation. There will be a statement of requirement, including the number of credits, and list of courses will be embedded within the objectives.
   - Professor Garbutt said a mini-grant process will be made available for changes to courses. Proposals will go out this week and 3 areas will be supported. The application date is December 1, 2004.
   - WVU records officers track the progress of students for the University and they certify that students have fulfilled all requirements for degree programs; therefore, a series of staff development workshops will take place for record officers in all colleges and schools and 4 undergraduate programs in Health Sciences. The GEC will be the curriculum for students matriculating in 2005; a one time opportunity will be given to students already enrolled in the University to switch from LSP to the GEC.
   - The implementation of GEC reduces the number of general education by credit hours by three, but curricula do not need to be submitted to the Curriculum Committee for review; adjustments can be made automatically.

8. Professor Lastinger reported on the following issues from the Strategic Planning and Assessment Committee:
   - The abbreviation for the ‘Committee on University Strategic Planning and Assessment’ will be called, ‘CUSP.’
   - Change in membership to include student representative, John Estep.
   - Committee has met twice, and it is working on a website.
   - First set of assignments included identifying strategic plans from a select set of peer institutions (list is available from the Faculty Senate web site). A primary reader and a secondary reader were assigned for each of the universities. The primary reader did a presentation and the secondary reader answered questions about each institution.
   - Committee discussed the presentations and a list of universities was developed that need closer scrutiny. The universities include, (but not limited to): Ohio State, Virginia Tech, Arizona, Maryland, and Kentucky. The specific plans of these universities will be reviewed more closely at the next meeting.
• Several different elements or ‘stovepipes’ of strategic planning will be looked at; the categories include: organization of strategic planning initiatives, principles and missions that are involved in conceiving those strategic plans, goals that the plans lay out, strategies for implementing and attaining goals, and benchmarks (key elements of strategic planning -- what the goals are and how they will be measured).

9. The meeting adjourned at 4:30 p.m. to reconvene on Monday, November 8, 2004.

Mary Strife
Faculty Secretary