1. Professor Nigel Clark, Faculty Senate Chair, called the meeting to order at 3:15 p.m. in Assembly Rooms A/B, NRCCE.

**Members Present:**

- Abate, M.
- Ahern, T.
- Ameri, S.
- Anderson, J.
- Anderson, K.
- Atkins, C.
- Banta, L.
- Bastress, R.
- Behling, R.
- Bergner, G.
- Bonner, D.
- Boyles, J.
- Branch, D.
- Brazaitis, M.
- Bredenhoft, T.
- Bryner, R.
- Campbell, L.
- Carpenter, R.
- Clark, B.
- Davari, A.
- DiBartolomeo, L.
- Edwards, B.
- Elmore, S.
- Famouri, P.
- Fleming, S.
- Fredette, H.
- Funk, A.
- Graber, S.
- Harner, J.
- Hartman, K.
- Hessl, A.
- Higgins, C.
- Hogan, T.
- Hornsby, G.
- Huffman, V.
- Insch, G.
- Iskander, W.
- Jacknowitz, A.
- Jones, D.
- Kale, U.
- Kirby, B.
- Kleist, V.
- Kuhlman, J.
- Mandich, M.
- McCombie, R.
- McDiarmid, M.
- Miller, M.
- Miltenberger, M.
- Mucino, V.
- Nath, C.
- Nestor, P.
- Oberhauser, A.
- Olson, K.
- Parks, E.
- Paul, S.
- Peace, G.
- Perone, M.
- Perry, J.
- Petronis, J.
- Petty, T.
- Rafter, J.
- Robbins, J.
- Ruscello, D.
- Sand-Jecklin, K.
- Schreurs, B.
- Schwartz, S.
- Scott, H.R.
- Soleth, J.
- Stack, S.
- Steranka, P.
- Stechell, R.
- Tallaksen, R.
- Tower, L.
- Tuninetti, A.
- Walker, E.
- Watson, J.
- Wenger, S.
- Whiteman, C.
- Wilcox, G.
- Woloshuk, J.
- Zimmerman, P.

**Members Absent:**

- Brooks, C.
- Chetlin, R.
- Comer, P.
- Connors, J.
- Hazard, H.
- Hunter, S.
- Latimer, M.
- Mancinelli, C.
- Meckstroth, R.

**Members Excused:**

- Abraham, R.
- Blaydes, S.
- Brooks, J.
- Chalupa, C.
- Cottrell, L.
- Cottrell, S.
- Davis, S.
- Hall, D.
- Hash, K.
- Hermosilla, P.
- Hileman, S.
- Rockett, I.
- Ryan, K.
- Sherlock, L.
- Turton, R.
- Ryan, K.
- Siegrist, J.
- Urbanski, J.

**Officers Present:**

- Clark, N.
- Griffith, R.
- Nutter, R.
- Stolzenberg, A.

2. Chair Clark moved, and it was duly seconded, to approve the minutes from the Monday, October 12, 2009 Faculty Senate meeting. **Motion carried.**

3. President James Clements reported on the following issues:

   - Industry-led teams including WVU and four other major Universities – Carnegie Mellon, Pittsburgh, Penn State and Virginia Tech were awarded the contract to provide research and energy services to the National Technology Lab (NETL). The
contracts are expected to exceed $465 million dollars over 5-years. The funding covers the entire partnership. We are well positioned in this, and it will have a positive effect. It is good for Morgantown, WVU and the State.

- Curt Peterson and the Research Corporation were asked to move forward on some initiatives.
- An update was given at the BOG meeting last week for the budget supported research proposals, which will be on-track for December implementation.
- The blue sheets will be replaced in March.
- Faculty do an outstanding job based on the work load they carry, so hopefully these developments will help as we move forward.
- Last week, a clean audit report was given by the external auditors. It was a big deal because it is rare to get a clean audit report. No management letter was filed, which means we are in really good shape and nothing needs to be fixed.
- The institution has a strong fiscal responsibility, and Narvel Weese does a good job keeping everyone on track. We do not know what will happen within the State because there is a lot of uncertainty. Last week, the State officials said there was a deficit of approximately $100 million dollars, which is really significant, must be corrected. Mid-year budget cuts could be required. It is not pretty out there, and a lot of universities are struggling. Virginia Tech is facing a $26.4 million dollar reduction this semester, which is bringing the total cuts to over $68 million. They are considering cutting their work force.
- The University of California system is facing a $600 million dollar cut, so they are considering reducing enrollments, increasing tuition, and cutting operating budgets. There have been reports of lay-offs and furloughs. WVU’s budget picture is not pretty, but WVU has not faced some of the things other universities are facing, and we will do everything we can to move the institution forward.
- The BOG passed the budget at its April 2009 meeting and reconfirmed at the November meeting. There are no allocations for salary adjustments at this point, but the President will explore every possible scenario in the upcoming weeks. He heard very loudly that recruiting, retention and salaries are a big issue, so he will do whatever he can concerning these issues.
- WVU is the land-grant university for the State, so access is important. The President has trouble turning away qualified students from attending the university. Since access remains an important priority, we need to have a positive outlook for both our students and the State, and we need to look at all forms of research – not just those that are funded externally.
- $100 million dollars was used to invest in student aid during difficult financial times, and an additional $250,000 will be added to the pool.
- At the BOG meeting last week, Dr. Chuck Vest called it the opportunity of a life time to hire 100 additional faculty members. Peers have several hundred more faculty members than WVU, so we have to shift some of the burden and bring in more colleagues. The leadership remains committed to achieving this goal, and it is a priority.
- We need to look at additional revenue streams, tighten our belts, and shift resources.
- The President shared success stories about faculty, staff and students.
• Dr. Soloman, Sustainability Director, reported that WVU has moved from a C+ to a B- to a B in terms of a grade for our sustainability institute, so we are on the right path.
• The Association of Physical Plant Administrators named WVU in the top 5 for university recycling.
• The soils team finished first in the Southeast Region’s Collegiate Soil’s contest at the University of Tennessee; four students finished in the top ten. When students succeed, it is a reflection of the work that faculty and staff do. We should always celebrate the success of our students.
• Last week diversity week was held, and it was great. One of the highlights for the President was the Women of Color luncheon. Dr. Sadie Gregory of Coppin State was the keynote speaker, and she did a great job. It was very well attended by the campus.
• Dean searches are underway for the Eberly College of Arts and Sciences, College of Business and Economics and the School of Medicine.
• The President went to Jackson’s Mill last week, and he interacted with a couple hundred extension faculty and staff members. He said we should be very proud of the work they do; we have a lot of stars that are highly dedicated and committed. As the President traveled around the state, the feedback that he has received for the extension services has been very positive. The agents represent us well across the state. They do a great job, and there is a lot of enthusiasm. One of Extension’s milestones is that one out of every four young people participates in their 4H program. They are changing people’s lives.
• The President said he appreciated everything that faculty do.
• The President recommended Jennifer McIntosh, Executive Officer, Social Justice Office, attend a Faculty Senate meeting to discuss social justice issues.
• The budget was approved in April, and it was reviewed again this week. There is a $100 million dollar deficit in the State, so we need to hold tight and learn more so we will not get into any bad situations. Models are being reviewed to see what can be done to compensate faculty and staff in various ways. The July 1 – June 30th track needs to be set in place again.

4. Senior Associate Provost Russ Dean gave a report for Interim Provost Jane Martin. He said there are currently two dean’s reviews taking place; one for Bernie Schultz, Dean of College of Creative Arts and Cameron Hackney, Dean of Davis College of Agriculture, Natural Resources and Design. They are entering their tenth year, so they are undergoing a five year review and data is being collected. Interim Provost Martin will consult with incoming Provost Michele Wheatly in reviewing the reports and making decisions.

Two dean searches are getting ready to be launched for the Eberly College of Arts and Sciences and the College of Business and Economics. College faculty should have already received requests from the dean’s offices for volunteers to serve on the committees; each committee will have four faculty. Associate Provost Dean said that he hopes the committees will be formed by the end of the month. The first meeting for the committees will be next month before the break. A draft position announcement will be given to each committee, and they will have the opportunity to make any needed changes. In consultation with incoming
Provost Wheatly, the announcements will be posted at the end of this year or the beginning of the next year. It is hoped to get deans in place by July 1, 2010.

5. Chair Clark reported on the following issues:

- The Senate Curriculum Committee and the General Education Committee’s electronic on-line approval process was developed through the CCCP, which was chaired by Steve Kite. The system may have some problems at first, but overall it will help a lot. Chair Clark thanked everyone that was involved with the electronic implementation. He said Sara Bishop is currently piloting the electronic approval process for the Curriculum Committee. Information is posted on the “https://cap.wvu.edu?” website.

- Faculty can submit courses for the pilot program by speaking to Ilkin Bilgesu, Curriculum Committee Chair. Eventually, the on-line submission process will include the General Education Committee.

- Skipping the step for submitting reports to the Senate Executive Committee will help to speed up the approval process for both the Curriculum and General Education Committees. It will also empower both Committees to have a greater responsibility of quality control. Once in a while something may slip through that is normally caught by the Executive Committee gate; therefore, the Faculty Senate should be more vigilant in reviewing the reports. This would mean cutting one month out of the process. Steve Kite will look into this issue as he works on the Senate Constitution. The Senate Executive Committee will continue to discuss the issue.

- Promotion & Tenure causes a hike in the overall salaries at the institution, so this has to be accounted for even though no raises will be given this year.

- Faculty bear a burden in funding PEIA, and medical costs are rising; they have already risen beyond inflation, but PEIA is proposing even more changes. It will be a disadvantage to faculty because there will be cost increases. Roy Nutter, ACF representative will discuss this issue in his ACF report.

- Vice-President Curt Peterson is working toward electronic processes for proposal submission.

- The Chancellor of the Health Sciences Center, Chris Colenda, will work with the faculty and will attend Faculty Senate meetings; although, he will not be available for the December 14th Faculty Senate meeting. The Chair said an extravaganza could be arranged for the January meeting so the new Provost, Michele Wheatly, will be able to attend, and Interim Provost Jane Martin can be honored for all she has done.

- Narvel Weese and Margy Phillips have initiated an on-line, “My Access” program that allows everyone the ability to update personal information by clicking on the icon and putting in their Master ID. The intention is to connect these types of databases into the system to avoid re-entries and data can stay correct.

- Rehan Khan, CIO of the Office of Information Technology, will speak to the Faculty Senate in the near future.

- A Faculty Senate decision was made several years ago that faculty may not require a medical excuse for a student absence. If students are going to miss class, they should contact the instructor, especially when an examination is given or a product is due, so there will be reciprocity.
• The Governor will appoint a new member to the BOG of WVU within 30 days of the resignation of prior member Steve Goodwin. The Senate leadership collected information for desirable aspects for a new candidate, and a letter was submitted to the Governor with a wish list that the potential person have an understanding of both higher education and land-grant complexity, and he/she would contribute to WVU’s vision. The present board has one physician, Dr. Tom Clark, so someone else with Health Sciences experience would be good, as well as knowledge of research and industry research capabilities. The Faculty Senate looks forward in hearing about the new governor.

• Three speakers will present today: Bill Byrne, Mayor of Morgantown; Michael Lastinger, Associate Provost of International Programs and Meredith Morris, Scheduling Manager for Classrooms.

6. Bill Byrne, Mayor of Morgantown, said many universities have not figured out how to organize their mutual interest to the general mutual benefit. The phrase, “town & gown” suggests a conflict that often shows up as disinterest, suspicion, and sometimes outright adversarial prejudices, and interfere with common sense opportunities for everyone. He said this is not the case with WVU and the greater Morgantown area. We are one community through sharing ideas, resources and successes which makes the community stronger and better able to compete nationally in a variety of areas.

In the 1900’s, the university had 1,200 acres of adjacent property within the city limits of Morgantown. Today, the new research and development park is being development inside Morgantown. The park will continue to grow and prosper and numerous other opportunities will be affected. The Riverfront development has greatly enhanced the character and color of Morgantown’s economic base. WVU expedited the development with the new administration building in the wharf district. It was placed where it would generate the biggest return for the larger community.

To date, non-profit investments over $100 million dollars have been made on the Riverfront and more promises to follow. Over the past 15 years, the university has made huge capital investments in Morgantown. The WVU construction and rehabilitation projects total nearly one billion dollars. It has changed the profile of the city. The projects have also generated the business and occupation taxes, which amounts to approximately $25 million dollars.

Funds that have been invested in the Riverfront development, the Met Theatre, street-paving, fire-pumpers, downtown streetscapes, matches for federal and state grants, and scores of other capital improvements all across the city. Recently, the University helped make possible the North Side Fire Station by making property available for the site. The most visible and productive of the city and the university’s creation is the Sunnyside Up project; a non-profit development corporation dedicated to the re-development of Sunnyside. Joint funded by the city and WVU, the organization has a $200,000 operating budget in managing numerous programs. The mayor named several initiatives that have been implemented. He said whether it is special activities; such as: Fall Fest, housing the women’s crew team in the municipal facility, the blue and gold mine sale, the women’s soccer field or the child-care center, WVU and Morgantown look at concepts and details together to assure and improve the quality of
life in the community at large. The city administration continues to look forward in working with the university and making it one great place to live, study and raise families.

7. Professor Ilkin Bilgesu, Chair, Senate Curriculum Committee, moved for approval of Annex I, New Courses and Course Changes. The report was approved with the removal of ACE 300, 661 and 663 for further review. Motion carried. Annex II, The Alteration Report, was submitted for information. SOCA 107 was withdrawn as a course drop.

8. Professor Beverly Kirby, Chair, General Education Committee, moved for approval of Annex III, GEC Actions. Motion carried. Annex IV, GEC Audits, was submitted for information.

9. Michael Lastinger, Associate Provost for International Academic Affairs, talked about the functions of the programs, and some of the things that they do for faculty, staff and students. He said faculty-led programs (FLPS) is a program in which a faculty member designs a curriculum or a set of course work and invites students to participate in that program in some destination abroad. Faculty-led programs are wonderful experiences for students and faculty. They internationalize the experience for students, and they do it in the context of WVU’s own instructional criteria and with faculty. The Office works with faculty to prepare the planning, the budget, and the academic preparation for faculty-led programs abroad. Often the programs are in the summer, but there are spring break and winter break programs as well. Some of the programs are year round where faculty take students to places like China and other destinations.

The Office also manages exchange agreements with international partners abroad. The agreements establish exchange partnerships with universities all over the world. WVU students can study abroad in many places around the world for the same tuition and fees and expenses that they would have at WVU. Faculty who want to establish exchanges and exchange partners are found for students abroad as well. Professor Lastinger said there are also exchange partnerships for staff with sister cities as well.

Affiliate programs are also managed, which are third party International Studies agencies that are associated with another university whenever there is not a real WVU program managed by faculty. The Office works with the Council for International Programs, which is an organization that brings mid-level career professionals around the world to Morgantown; there are currently 8 career professionals.

There is a service learning component of International Programs, which is working with the Center for Civic Engagement where students go to places like Bolivia and Brazil, and they do academic work and service learning. Grants are available for students studying abroad, and some colleges and departments support study abroad stipends.

Professor Lastinger held up a graph that showed an increase from 287 students studying abroad in 2002-2003 to 1,048 students studying abroad this past academic year. He said the count has increased for faculty requesting study abroad short term programs. Last week past WV governor, Gaston Caperton visited the university, and he said, “If we’re not giving our
students the international experience that they need to live in the 21st century, then we’re not giving them everything they need.” Professor Lastinger said the Office is available to help faculty who want assistance in planning study abroad trips. When faculty are thinking about advising and developing advising materials, they should tell their students that if they want an international experience, an advising sheet is available to let them know how to put a summer program into their academic plan of study. The opportunities are in place, they just need to be put in place for the students.

10. Meredith Morris, Scheduling Manager for Facilities Planning and Scheduling, gave a power point presentation about the transition of scheduling duties that have come from Admissions and Records. She said a computer program called “Schedule 25” is being used to schedule all the courses in general purpose classrooms, which make up the bulk of the classrooms on the downtown and Evansdale campuses. She gave an overview of the software, a time-line of implementation, benefits and impacts of the new process.

11. Professor Jacknowitz gave an Advisory Council of Faculty report. He said on October 22, 2010 the PEIA finance board met and developed a preliminary plan that will be effective July, 2010. He said the plan includes a 4% premium increase for employees and employers as well as an increase in deductibles. He said the American Federation of Teachers developed a website that explains the terms of the PEIA increases. The website is: www.info@aftwv.org. The PEIA finance board drafted a preliminary plan. A public hearing will be held at Morgantown on Tuesday, November 17th at the Ramada Inn on Scott Avenue. Registration is 5:30 p.m. and the meeting starts at 6:00 p.m. He recommended faculty attend the meeting and voice their opinion.

Professor Jacknowitz read the following statement and asked the Faculty Senate to endorse it.

“In light of State recommendations that there are no raises for 2009-2010, the Advisory Council of Faculty strongly endorses a recommendation which urges the State and WV PEIA to implement the moratorium on any increases on PEIA premiums, co-payout deductibles and out of pocket maximum and/or decreases in medical pharmacy benefits to all the State employees, both active and retired.”

It was duly seconded to endorse the statement. **Motion carried.**

12. The meeting adjourned at 4:35 for an Executive Session to discuss honorary degrees. It will reconvene on Monday, December 14, 2009.

Mary Strife
Faculty Secretary