1. Professor Steve Kite, Faculty Senate Chair, called the meeting to order at 3:15 PM in Assembly Rooms A/B, NRCCE.

Member Present:

- Atkins, C.
- Behling, R.
- Bonner, D.
- Bowen, E.
- Brooks, R.
- Brown, G.
- Bryner, R.
- Clark, N.
- Cohen, S.
- Comer, P.
- Cottrell, L.
- Cottrell, S.
- Culberson, J.
- Davari, A.
- Davis, S.
- DiBartolomeo, L.
- Jacknowitz, A.
- Peace, G.
- Stack, S.
- Dillis, C.
- Kleist, V.
- Perone, M.
- Steranka, P.
- Etzel, E.
- LaGodna, B.
- Petronis, J.
- Stolzenberg, A.
- Fitch, C.
- Lake, M.
- Plein, C.
- Stuchell, R.
- Fredette, H.
- Lastinger, V.
- Richards, A.
- Tallaksen, R.
- Frum, K.
- Lively, M.
- Riemenschneider, S.
- Tauger, M.
- Garbutt, K.
- Long, K.
- Riley, W.
- Urbanski, J.
- Griffith, R.
- Malarcher, J.
- Robinson, C.
- Walker, E.
- Hall, D.
- Mancinelli, C.
- Ruscello, D.
- Watson, J.
- Hartman, K.
- McCombie, R.
- Sand-Jecklin, K.
- Webb-Dempsey, J.
- Hendrickson, J.
- McDiamid, M.
- Sedgeman, J.
- Wilcox, G.
- Hessl, A.
- Mutz, C.
- Selin, S.
- Woloshuk, J.
- Hornsby, G.
- Napolitano, M.
- Serafini, M.
- Cumming, J.
- Howard, S.
- Nath, C.
- Shelton, E.
- Huffman, V.
- Nutter, R.
- Sherwood, L.
- Davis, S.
- Iskander, W.
- Olson, K.
- Spleth, J.

Members Absent:

- Almond, C.
- Ameri, S.
- Anderson, R.
- Bagby, M.
- Banta, L.
- Blaydes, S.
- Brooks, J.
- Campbell, L.
- Chetlin, R.
- D'Souza, G.
- Dedhia, H.
- Gerbo, R.
- Hermosilla, P.
- Hornak, L.
- Hurst, M.
- Kershner, R.
- King, J.
- Kirby, B.
- Latimer, M.
- Mandich, M.
- McClellan, A.
- McGinley, P.
- Miller, M.
- Moffett, K.
- Murthy, K.
- Nestor, P.
- Price, S.
- Rauch, H.
- Robbins, J.
- Ryan, K.
- Sherlock, L.
- Siegrist, J.
- Stockdale, T.
- Temple, J.
- Townsend, C.
- Turton, R.
- Valenti, M.
- Vonada-Davis, L.
- Walls, T.
- Weihman, L.

2. Chair Kite presented a resolution to President Emeritus Hardesty to thank him for his leadership, and for his 12 years of cooperation with the Faculty Senate. The Faculty Senate extended thanks to President Hardesty for his leadership and welcomed him to his new full time role of WVU’s faculty. Professor Hardesty said he enjoyed being part of the Faculty Senate.

3. Lt. Danny Camden, Campus Police, Public Safety, gave a powerpoint presentation concerning WVU’s new Emergency Response Plan (ERP). He said buildings will differ as far as emergency planning; Public Safety will work with the building supervisors to get their own internal structure put in place. The plan will include a hazard specific check list to help with emergencies. Phase I of the plan has been presented to the Sr. Executive Team, and training will take place with MECCA (Monongalia County Emergency System), directors/deans, resident life, student government, Faculty Senate, Staff Council, and regional campuses. Phase II will include helping the buildings get everything they need and Phase III
will include on-going training, table-top exercises, field exercises, role play and mock disasters.

Lt. Jackson, Supervisor, Campus Police, Public Safety, spoke on the WVU Message Alert System (MAS). He said a webpage has been set up for emergency information, which is located at www.emergency.wvu.edu. Two mobile devices can be registered at this web page as well as two e-mail addresses. One message can be sent out for cell phones and an e-mail address. The system will have three types of alerts that can be registered, which include: emergency, crime, and weather alerts, which includes state of emergency.

4. It was moved and duly seconded to approve the minutes from the October 8, 2007 meeting. Motion carried.

5. Chair Kite discussed the following issues:

- Last Monday, November 5th, the Chair and Chair-elect Virginia Kleist visited Potomac State College. They met with senators Wilcox and Huffman as well as Professors Hoey, ACF representative and Phillip Douthitt, Faculty Assembly Chair, and campus president Kerry Odell. The Chair and Chair-elect will meet with senators from Parkersburg on December 3rd and WVU-Tech early next semester.
- The Faculty Senate Executive Committee said the “Survey of Faculty Issues and Priorities” continues to formulate.
- An ad hoc committee has been formulated to review “writing requirements” and volunteers are still needed; anyone who would like to volunteer can e-mail Chair Kite at jkite@wvu.edu
- Tom McCutcheon, WVU Extension agent, died unexpectedly on September 17, 2007, and a fund has been set up to support his five children’s education. Donations can be sent to the Tom McCutcheon Memorial Fund, c/o Janie Nehlen, Centra Bank, 990 Elmer Prince Drive, Morgantown, WV, 26505.
- The 10-member Workgroup on Faculty Shared Governance has been formulated; it will be chaired by Virginia Kleist, B&E, and faculty representatives include: Donald Hall, A&S, Larry Hornak, CEMR, Art Jacknowitz, Pharmacy, Marjorie McDiarmid, Law, and Kim Horn, Medicine. The Board of Governor’s representatives include Robert Wells and Perry Petroplus, and administrative representatives include Russ Dean, Associate Provost and Patricia Chase, Dean of Pharmacy. Professor Kleist will be scheduling individual meetings with group members by November 19th and a telephone conference is scheduled for November 28th.
- Senior management team member, Alex Macia, VP for Legal Affairs/General Council, has requested input for the upcoming Legislative agenda; any requests can be e-mailed to Chair Kite, and he will forward them to VP Macia or they can be sent directly to VP Macia.
- The BOG held a telephone conference on October 25th, and approved a report submitted by WVU Institute of Technology to the Higher Education Policy Commission. The Board also held meetings in Morgantown on November 1-2, 2007. The Board will hold another telephone conference on December 14, 2007.
A holiday reception will be held for all senators, spouses and partners at Blaney House on December 10th from 5:00 p.m. to 7:00 p.m. after the Faculty Senate meeting; a special invitation has been extended to all senators from regional campuses.

An Executive Session will be held immediately following the December 10th Faculty Senate meeting to vote on honorary degrees.

Chancellor Noland will attend the December 10th Faculty Senate meeting to discuss “HEPC Legislative Priorities” and Kristina Olson will clarify issues concerning the “Code of Conduct.”

In January, Edward Pastilong, Director of Athletics, will give a report to the Faculty Senate concerning WVU athletics, Narvell Weese, VP Administration & Finance, will give a financial report, and Provost Lang will give a report about WVU enrollment.

6. Professor Cottrell, Chair, Curriculum Committee, moved for approval of Annex I, New Courses and Course Changes. Motion carried. The Alteration Report was presented for information in Annex II.

7. Professor Garbutt, Chair, General Education Committee, moved for approval of Annex III, Course Recommendations. Motion carried.

8. Professor Chris Plein, Co-Chair of Task Force on Technology-Based Learning and Academic Programs, gave a powerpoint presentation. He said the plan for 2010 is built around five goals. The presentation can be reviewed at: www.wvu.edu/%7E2010plan/technology.htm.

9. Associate Provost Torsney gave a powerpoint presentation on the “Foundations of Excellence.” She said it is important for freshman to learn about other people during their first year at WVU. The Foundations of Excellence team met to discuss various issues, and a strategic plan was implemented that included the following 4 action items:

   - Revise the structure of the first year experience to support both students and faculty more effectively.
   - Re-examine UNIV 101 to add academic content.
   - Establish the importance of excellent advising for students and faculty.
   - Increase student success in academic, social, and civic domains.

Associate Provost Torsney said a position has been created for an assistant dean for academic transition to college. She said to date, no one has been appointed, but there are applicants; thus the following goals will be implemented:

   - The assistant dean for academic transition will work specifically with the 100-level courses taught in large lecture halls for first-year students. He/she will work with faculty to teach students more effectively in large classes.
   - A “common reading” will be implemented to give a common experience for students taking UNIV 101.
   - Student advising will be increased in all levels, and awards will be provided for excellence in advising as a special dimension of the teaching mission.
• Adding supplemental instruction will be added for first year students particularly taking STEM courses and increasing support for programming such as Adventure West Virginia, which has worked in retaining students from the first to second year.
• Plans continue for the progress of the Foundations in Excellence for 2007-2008 and the work team co-chairs will give progress updates twice per semester and teams will interface with other institutional student successes.

10. Professor Comer, Retired Faculty Representative, said the retired faculty will meet at Heritage Point on Thursday, November 15th from 3:00 – 5:00 p.m. to hear a presentation concerning, “Home Health Care”, and on Wednesday, December 5th an estate planning conference will be held.

11. The meeting adjourned at 4:20 p.m. to reconvene on Monday, December 10, 2007.

Mary Strife
Faculty Secretary